Katherine Ortiz

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EDUCATION

Bachelor of Engineering in Industrial Engineering Expected Graduation: May 2028
University of Arkansas, Fayetteville, AR.
GPA 3.0

WORK EXPERIENCE

Dean's Office of Student Affairs | University of Arkansas | October 2023 – Present

- Effective Consultation and Resource Management which I've maintained U of A Cares students calls, delivered tailored guidance and connected individuals with essential resources
- Bilingual Communication and Accuracy which I have provided proofreading for Spanish-language paperwork, ensuring precision and cultural appropriateness for staff and students
- Proficient Problem Solving and Support I have demonstrated by addressing and resolving issues during consultations and calls, and efficiently directing students and families with more supportive services

Facility Program Assistant | University of Recreation of Arkansas | July 2024- July 2024

- Effective Labor and Equipment Coordination in facilitating the relocation of labor equipment, ensuring minimal distribution to construction activities and enhancing overall project efficiency
- Active Renovation Support within daily tasks and facility modifications, directly supporting the successful implementation of updated requirements and designs, which accelerated project timelines

Fitness Center Assistant |University of Recreation| September 2024- Present

- Facility Maintenance and Sanitation ensuring the gym remains accessible for students, staff and guests by overseeing cleanliness and sanitation, which contributes to a safe and welcoming environment
- Safety and Operational Efficiency in performing daily tasks to maintain the safety and functionality of the fitness center, supporting a secure and well -managed facility for all users

COLLEGE EXPERIENCE

Vendor Relations Officer |Central American Student Association | January 2024- Present

- Communicated with vendors to plan and facilitate orders for meals up to 40-50 members
- Maintained a $3,000.00 budget and track spendings for future events
- Bi-Weekly meetings to discuss future collaboration events and meeting the students' needs despite their race and beliefs

Active Member | Mexican American Student Association | September 2023- Present

- Engaged in bi-monthly meetings as an active member of the (MXSA), contributing to planning and decision-making processes
- Promoted and Coordinated events for the soccer club and cultural celebrations such as Hispanic Heritage Month and Cinco de Mayo, enhancing student involvement and cultural awareness
- Support and Welcome new students during the Student Welcome events, fostered an inclusive and supported community environment
- Promote Hispanic heritage month, Cinco de Mayo, Student Welcome with collaborations on campus including cultural displays

Active Member |Society of Hispanic Professional Engineers | November 2023- present

- Actively participate in SHPE meeting and events, attending bi-monthly gatherings to contribute to organizational activities and support professional development within the Hispanic engineering community
- Promote the Industrial Engineering by advocating through outreach and engagement efforts, helping to raise awareness and foster interest among peers and potential future professionals

SCHOLARSHIPS

Coca-Cola Scholarship| University of Arkansas| 2024

Ozark Coca-Cola Student Success Scholarship | University of Arkansas | 2023